



കേരള ഗസറ്റ് KERALA GAZETTE

അസാധാരണം EXTRAORDINARY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്
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നമ്പർ
No. } 2539

KERALA HOUSE, NEW DELHI

NOTIFICATION

No. 8/C1/2020/KH.

22nd October, 2020.

Applications are invited from qualified candidates for selection to the following posts in the Kerala House Guest House, New Delhi. Applications shall be submitted online only through the official website of LBS Centre for Science & Technology, Thiruvananthapuram.



<i>Sl. No.</i>	<i>Name of post</i>	<i>Scale of Pay</i>	<i>No. of Vacancy*</i>	<i>Qualifications</i>
1	Reception Assistant	26500-56700	3	1) Graduation of 10+2+3 stream from any University in Kerala or equivalent degree recognized by any Universities in Kerala. 2) Certificate Course in Hospitality Management approved by National Council for Vocational Training (NCVT) (minimum 6 months course)
2	Steno Typist/ Confidential Assistant to Controller	20000-45800	1	1) PDC/HSE/equivalent 2) KGTE Typewriting English and Malayalam (Lower) or its equivalent 3) KGTE Short hand English and Malayalam (Lower) or its equivalent 4) Certificate in Computer Word Processing approved by National Council for Vocational Training (NCVT) or equivalent
3	Chauffeur	18000-41500	3	1) SSLC / equivalent 2) Valid Motor driving license for Light Motor Vehicle + Badge 3) Medical fitness 4) Speaking knowledge in Malayalam and Hindi
4	Room Attendant	17000-37500	8	1) SSLC / equivalent 2) Certificate in Hospitality Management/House Keeping approved by National Council for Vocational Training (NCVT) (minimum 6 months course)
5	Bearer	17000-37500	6	1) SSLC /Equivalent 2) Certificate Course in Catering Management approved by National Council for Vocational Training (NCVT) (Minimum 6 months course) 3) 3 years practical experience 4) Knowledge in Malayalam and Hindi
6	Cook	17000-37500	4	1) SSLC /equivalent 2) Certificate in Cookery/Food Processing from Food Craft Institute approved by National Council for Vocational Training (NCVT) (minimum 6 months course)
7	Kitchen Helper	16500-35700	3	1) Studied up to Standard VII 2) Sound Health 3) Literacy in Malayalam and Hindi
8	Sweeper	16500-35700	6	1) Studied up to Standard IV 2) Sound Health
9	Gardener	16500-35700	1	1) Studied up to Standard IV 2) Sound Health

* *The number of vacancies mentioned above is liable to alteration.*



General Conditions

1. Candidates who have proficiency in Malayalam language will have preference in appointment.
2. The required qualifications should be from Universities/ Institutions approved by UGC/NCVT/Kerala Public Service Commission or other approved agencies. The experience certificate should be from reputed firms in India.
3. The list of selected candidates published in pursuance of this Notification shall remain in force for a minimum period of One year and a maximum period of three years provided that the said list will not continue to be in force if a new Ranked List after the minimum period of expiry of one year is published. Candidates will be advised against the vacancies shown above and for all the vacancies reported during the period of the Ranked List.
4. Mode of Appointment: Direct Recruitment.
5. Age Limit: 18-36. Only candidates born between 2-1-1984 and 1-1-2002 (both dates included) are eligible to apply for the above posts. The following concessions in upper age limits are available subject to the condition that the maximum age limit shall in no case exceed 50 (Fifty) years.

1. Five years of age relaxation is available to the candidates belonging to Scheduled Castes and Scheduled Tribes and Three years of age relaxation is available to the candidates belonging to other Backward Communities.

2. Differently abled candidates (vision, hearing, speech) are eligible for age concession up to 15 years and Orthopaedically differently abled candidates are eligible for age concession up to 10 years.

3. Five years of age relaxation is available to the existing employees of Kerala House, New Delhi.

4. Maximum age limit prescribed for appointment to the post will be relaxed in the case of Ex-Service men to the extent of the period of service put in



by them in the Defence Forces and the period of unemployment on discharge up to a maximum of five years.

5. Widows will be eligible for age relaxation of maximum 5 years from the upper age limit.
6. **Reservation of Appointments:** The rules relating to the reservation of appointments (General Rules 14 to 17 B of Kerala State and Subordinate Services Rules, 1958) shall be applied to all appointments by direct recruitment in Kerala House, New Delhi. In addition to that, 10% of reservation shall be considered for the Economically Weaker Sections (EWS) as stipulated in G.O.(Ms.) No. 5/2020/P&ARD dated 3-3-2020. Candidates claiming application fee exemption (SC/ST/BPL), age relaxation, communal reservation (Community certificate for SC/ST, OBC NCL for OBC, EWS for economically weaker sections), Disability etc. should obtain the relevant certificates valid during the online registration and should produce at the time of certificate verification/ interview.
7. Applications shall be submitted to more than one posts. Application fee for each post is Rs. 200/- which is to be remitted online along with submission of the application. Candidates belong to SC/ST & BPL are exempted from payment of fee. Non Keralites will be considered only in general category. Application fee once remitted will not be refunded under any circumstances.
8. Differently abled candidates are not eligible to apply for Chauffeur post.
9. Candidates who are applying for the posts serially numbered from 7 to 9 should not have acquired any graduation. The above candidates should produce a Medical Certificate in original, at the time of interview, certifying to their physical fitness. The Medical Certificate should be one obtained from a Medical Officer under the Government not below the rank of an Assistant Surgeon/ Junior Consultant.
10. The employees are expected to work even at odd hours according to shift pattern which may not be conducive to women candidates.



11. Examinations will be conducted at four Centres-Thiruvananthapuram, Ernakulam, Kozhikode in Kerala and New Delhi. The venue once selected by the candidate will be treated as final. Request for change of examination city/centre/shift will not be entertained.
12. Written test for posts serially numbered 1 to 3 will be in English. Written test for the posts serially numbered 4 to 9 will be in Malayalam.
13. Skill test will be conducted for the posts of Steno Typist/ Confidential Assistant to Controller, Chauffeur and Cook. Interview will be conducted for all posts. Skill test and interview will be conducted at Thiruvananthapuram, Kerala. The venue of skill test and interview will be informed separately.
14. No TA/DA will be paid for written test/Skill test/Interview.
15. **MODE OF SUBMITTING APPLICATION:** Candidate should submit their application through LBS website (lbscentre.kerala.gov.in). Applications will be absolutely rejected if they are found as non-compliance with the conditions in the notification in any stage of selection. No further chances will be given to candidates to cure the defects in the application. The candidates should possess e-mail ID and mobile phone with valid number. Under any circumstances the candidate should not change their mobile phone number and e-mail ID.
16. Online registration of application starts: 10:00 a.m. on 10-11-2020.
Last date of submitting of online application: 5:00 p.m. on 20-11-2020.

(Sd.)

SANTHOSH KUMAR, S.
Controller (i/c),
Kerala House, New Delhi.

